

City of South Pasadena
Community Improvement Department
6940 Hibiscus Avenue South
(727)-343-4192 Fax: (727)-381-4819



MANDATORY – ANNUAL INVENTORY AND EMPLOYEE UPDATE

IF YOU HAVE NO INVENTORY, PLEASE JUST LEAVE THAT FIELD BLANK

In order that we may update your business record, please provide the businesses average inventory at cost and number of employees for the 12-month period. **PER CITY CODY § 146-9, FAILURE TO COMPLY WILL RESULT IN AN ADDITIONAL FEE OF 25% OF THE REQUIRED LOCAL BUSINESS TAX PENALTY.**

Business Inventory at Cost: \$ _____ **Number of Attorneys:** _____ **Number of Engineers:** _____
Number of employees: _____ **Number of Architects:** _____ **Number of Psychologists:** _____
Number of Doctors/Physicians: _____ **Number of Dentists:** _____ **Number of Veterinarians:** _____
Number of Public Accountants/C.P.A's: _____

I hereby affirm that the information provided in this form is factual and accurate, and I further understand that intentionally furnishing false information will be cause for revocation. I shall comply with the “Code of Ordinances of the City of South Pasadena” and fully understand that the issuing of the Local Business Tax Receipt applied for is contingent upon my adhering strictly to the restrictions set forth herein.

Applicant Signature and title _____ Date _____

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ by _____,
Date Print Applicant Name

Who is known to me or who has produced _____ as identification.
Type of ID

Signature of Notary Public

Please return this form by email, regular mail or fax **NO LATER THAN May 1st** to City of South Pasadena ATTN: Business Tax & Licensing 7047 Sunset Drive South, South Pasadena, FL 33707. Fax (727)-381-4819

If you have any questions; please feel free to contact us directly at 727-343-4192; Monday through Friday between the hours of 7:30 am and 3:00 pm or by email at awagner@mysouthpasadena.com